



DURHAM REGIONAL POLICE

leaders in community safety

Dear Applicant:

We appreciate your interest in the Student position for the 2016/2017 Youth In Policing Afterschool Initiative. Please submit an application package that includes the following items:

- Cover Letter & Resume
- Student Application Form
- Authorization to Collect Personal Information Form

The Youth In Policing Initiative runs in collaboration with the Ministry of Child and Youth Services, it is a fourteen-week employment opportunity for youth ages 15-18 residing in Durham Region. Throughout the fourteen weeks youth will interact with, and learn about, the many aspects of policing, have the opportunity to serve their community, and learn about leadership and teamwork.

For more information, visit us online at drps.ca or [@drps_yip](#) on Instagram, Twitter, and Facebook. Contact us by phone at 905-579-1520 ext. 4386, or by email youthinpolicing@drps.ca

The Durham Regional Police Service is an equal opportunity employer. We thank applicants for their interest.



DURHAM REGIONAL POLICE SERVICE Human Resources Unit

605 ROSSLAND ROAD EAST, PO BOX 911, WHITBY, ONTARIO L1N 0B8
Whitby (905) 579-1520 Toronto (905) 683-9100 Toll Free (905-705) 1-888-579-1520 Fax (905) 721-4218

DURHAM REGIONAL POLICE SERVICE AUTHORIZATION TO COLLECT PERSONAL INFORMATION

All candidates in the selection process for the Youth in Policing Initiative with the Durham Regional Police Service will have a security background investigation performed by a member of the service. As an organization it is imperative we maintain the respect and trust of the community we serve.

I, _____, authorize the DURHAM REGIONAL POLICE SERVICE to collect personal information concerning myself including academic, employment history, appraisals, records contained in my personal file, medical, physical, financial, character information, including opinions from sources other than myself. Inquiries will be made beyond those supplied by the applicant (parents, spouses, neighbours, associates) for the purpose of obtaining and evaluating information relevant to job related skills and abilities, in relation to my application for the position of Youth in Policing. Parents/Guardians may be subject to a Criminal Records Check(s) and, by signing below, the parent/guardian specifically authorizes this.

In addition, I authorize the Durham Regional Police Service to conduct a review of the following records in relation to this application:

- Police Automated Registration Information System
- International Criminal Police Organization (Interpol)
- Criminal Investigation Services of Ontario
- Canadian Police Information Systems
- Ontario Criminal Intelligence Information Systems
- Pending charges under Federal Statutes
- Probation, Prohibition and other Judicial Orders
- Pending charges under the Child and Family Services Act
- Local Intelligence Files
- Contacts/Investigations with any police agency
- Consumer Credit Investigation
- Social Networks: Facebook, My Space, etc...

Student Signature: _____ Date: _____

Parent/Guardian Name: _____

Signature: _____ Date: _____

Parent/Guardian Name: _____

Signature: _____ Date: _____



DURHAM REGIONAL POLICE SERVICE

YOUTH IN POLICING–STUDENT APPLICATION

1. Personal Information

Last name: _____ Given Name (1): _____ Given Name (2): _____

Date of Birth: _____ Email: _____ School: _____

Complete Address (including Number, Street, Apartment Number, Lot, Concession, RR#):

City or Town: _____ Province: _____ Postal Code: _____

Home Phone Number: _____ Cell Phone Number: _____

Are you between the ages of 15-18? YES NO

Are you legally eligible to work in Canada? YES NO

Are you a Canadian Citizen or permanent resident of Canada? YES NO

1. Have you ever been convicted of any criminal offence for which YES NO
a pardon has been granted or issued? (This means any fine, period
of imprisonment, or period of probation offered by the court.) If yes, please explain

2. Have you ever been investigated or interviewed by a Police Service regarding any matter? If yes, please explain: YES NO

3. If you are selected for the Youth in Policing Initiative, will you be available for the entire length of the program; November 19, 2016 – March 8, 2017 YES NO

4. Have you every applied to the DRPS Youth In Policing Initiative in the past? YES NO

List close relatives over 16 years of age. Provide full information (including maiden or married name if applicable) for your current spouse/partner, all former spouse(s)/partner(s), sons, daughters, father, mother, brothers, sisters, and their spouses/partners.

Name in Full (No Initials)		Relationship	Date of Birth	City, Province and Country of Birth	Current Full Address and Telephone Number
Last Name	First Name(s)				
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					

2. Education

Secondary School Attended: _____

Highest grade or level completed: _____

Type of Certificates or Diploma Obtained: _____

Business, Trade or Technical School Attended: _____

Course name: _____

Licence, Certificate or Diploma Awarded: _____

Community College Attended: _____

Program Name: _____

Licence, Certificate or Diploma Awarded: _____

University Attended: _____

Major Area of Study: _____

Degree Awarded: _____

General: _____ Honours: _____

Other relevant Courses, Workshops, Seminars, Training Licences, Certificates or Degrees:

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3. Employment History

Note: Beginning with your present or previous employer and continuing in reverse time order, **list and describe every position you have held since the beginning of your work experience.** If you have held two or more positions with the same employer, list and describe each position separately. Include military, part-time and summer employment. (Please attach additional sheets as required).

Is your current employer (s) aware you are seeking employment? Please be advised they may be contacted at a further point in the selection process. Yes No N/A

1. *Present or Previous Employer:* _____

Telephone Number: _____ Date of Employment: From: _____ To: _____

Complete Mailing Address (include Postal Code): _____

Supervisor's Name and Title: _____ Position Title: _____

Brief Description of Duties: _____

Reason for Leaving: _____

2. *Present or Previous Employer:* _____

Telephone Number: _____ Date of Employment: From: _____ To: _____

Complete Mailing Address (include Postal Code): _____

Supervisor's Name and Title: _____ Position Title: _____

Brief Description of Duties: _____

Reason for Leaving: _____

4. List any qualifications you have which you believe are relevant to this position:

Declaration:

I hereby declare that the foregoing information is true and complete to the best of my knowledge. I understand that a false statement may disqualify me from further consideration for employment or result in dismissal should I be hired. It is understood and accepted that I am involved in a competitive process and that I may be declined at any stage of this process.

Applicant Signature

Date

Student Questionnaire

1. Briefly describe yourself as a person. What skills do you possess that will benefit the Youth In Policing Initiative?

2. Please tell us a little about yourself.

3. Please describe an area of improvement you wish to focus on throughout the Youth In Policing Initiative.

4. How do you feel about the community in which you live and the school you go to?

Please Copy and Paste Your Cover Letter Here:

Please Copy and Paste Your Resume Here: