

# Course Overview

ST. MARY CATHOLIC SECONDARY SCHOOL

1918 Whites Road, Pickering, Ontario L1V 1R9  
Telephone (905) 420 - 7166 Fax (905) 831-1778 [stmary.dcdsb.ca](http://stmary.dcdsb.ca)

<b>Academic Year</b>		20xx-20xx	<b>Teacher Name:</b>		Mr./Mrs. xxx
<b>Department:</b>		Mathematics	<b>Curriculum Chair:</b>		Mrs. Chang
<b>Course Title</b>	12 Mathematics for Work and Everyday Life		<b>Course Code</b>	MEL 4E1	
<b>Prerequisite</b>	Grade 11 Mathematics Credit		<b>Grade</b>	12	
<b>Level</b>	Workplace		<b>Credit Value</b>	1	

## Instruction Units

Unit 1: Data Graphs  
Unit 2: Collecting and Organizing Data  
Unit 3: Personal Finance

Unit 4: Measuring and Estimating  
Unit 5: Applications of Measurement  
Unit 6: Culminating Task: Making Decisions about jobs

## Student Evaluation Criteria

Term Work				Culminating Activities	
Categories					
KU	AP	CM	TIPS	Culminating Task	30%
40%	15%	10%	5%		
<b>Term Total 70%</b>				<b>Culminating Activity Total 30%</b>	

## Classroom Policies & Procedures

- Arrive to class on time and in uniform
- Bring all necessary materials to each class
- Late and missed assignment(s) may result in the following:
  - Late Assignments: 5% off per day to a maximum of 5 days
  - Later than 5 days, a mark of zero can be assigned.
- Ask for teacher assistance when required
- Work cooperatively with the teacher and other students
- Behave respectfully towards others in the classroom
- If absent, obtain all notes and assignments from the teacher upon return to class if applicable.
- **If a student misses any major assessment and evaluation without notifying the teacher ahead of time, then he/she may receive a mark of zero unless a doctor's note is provided.**
- **If any student is caught cheating, then he/she will receive a mark of zero on the test/quiz and a parent or a guardian will be contacted.**

**Please acknowledge that you have read this outline:**

<b>Date:</b>	<b>Parent Signature</b>
<b>Date:</b>	<b>Student Signature</b>