



# Course Overview

**ST. MARY CATHOLIC SECONDARY SCHOOL**  
 1918 Whites Road, Pickering, Ontario L1V 1R9  
 Telephone (905) 420 - 7166 Fax (905) 831-1778 [stmary.dcdsb.ca](http://stmary.dcdsb.ca)

|   |   |             |  |         |              |
|---|---|-------------|--|---------|--------------|
| <b>Academic Year</b>  |   | 20xx-20xx   | <b>Teacher Name:</b>   |         | Mr./Mrs. xxx |
| <b>Department:</b>  |   | Mathematics | <b>Curriculum Chair:</b>   |         | Mrs. Chang   |
| <b>Course Title</b>   | 11 Mathematics for Work and Everyday Life |             | <b>Course Code</b>   | MEL 3E1 |              |
| <b>Prerequisite</b>   | Grade 10 Mathematics Credit               |             | <b>Grade</b>   | 11      |              |
| <b>Level</b>  | Workplace                                 |             | <b>Credit Value</b>  | 1       |              |
| <b>Instruction Units</b>  |   |             |  |         |              |
| Unit 1: Earning and Purchasing<br>Unit 2: Deductions and Expenses<br>Unit 3: Paying Taxes |   |             | Unit 4: Saving, Investing, and Borrowing<br>Unit 5: Transportation and Travel<br>Unit 6: Culminating Task: Plan an Event |         |              |

| <b>Student Evaluation Criteria</b> |     |     |      |                                       |     |
|------------------------------------|-----|-----|------|---------------------------------------|-----|
| <b>Term Work</b>                   |     |     |      | <b>Culminating Activities</b>         |     |
| <b>Categories</b>                  |     |     |      |                                       |     |
| KU                                 | AP  | CM  | TIPS | Culminating Task                      | 30% |
| 40%                                | 15% | 10% | 5%   |                                       |     |
| <b>Term Total 70%</b>              |     |     |      | <b>Culminating Activity Total 30%</b> |     |

| <b>Classroom Policies &amp; Procedures</b>  |
|---|
| <ul style="list-style-type: none"> <li>• Arrive to class on time and in uniform</li> <li>• Bring all necessary materials to each class</li> <li>• Late and missed assignment(s) may result in the following:               <ul style="list-style-type: none"> <li>• Late Assignments: 5% off per day to a maximum of 5 days</li> <li>• Later than 5 days, a mark of zero can be assigned.</li> </ul> </li> <li>• Ask for teacher assistance when required</li> <li>• Work cooperatively with the teacher and other students</li> <li>• Behave respectfully towards others in the classroom</li> <li>• If absent, obtain all notes and assignments from the teacher upon return to class if applicable.</li> <li>• <b>If a student misses any major assessment and evaluation without notifying the teacher ahead of time, then he/she may receive a mark of zero unless a doctor's note is provided.</b></li> <li>• <b>If any student is caught cheating, then he/she will receive a mark of zero on the test/quiz and a parent or a guardian will be contacted.</b></li> </ul> |

**Please acknowledge that you have read this outline:**

|              |                          |
|--------------|--------------------------|
| <b>Date:</b> | <b>Parent Signature</b>  |
| <b>Date:</b> | <b>Student Signature</b> |

