

Applying Online to Ontario's Universities

101 Online Application for
Ontario High School Students

www.ouac.on.ca/ouac-101



Ontario Universities'
Application Centre

Applying to University



-Application will be submitted through Ontario Universities Application Centre (OUAC)

-Identify choices through OUAC, pay and submit application and then universities will send response email

-Use eINFO as your primary research tool

-Check your application often for accuracy

-Ensure that all supplemental application items are complete and submitted ON TIME

Step 1:

Get Your OUAC Access Codes

Your guidance counsellor will give you a confidential letter containing your access codes:

- **Temporary PIN**
- **School Number**
- **Student Number**

These numbers allow you to access your 101 Online Application.

Your PIN is confidential!
Don't share it with anyone else.

Step 2:

Research Your University Options

- Visit **eINFO** (www.electronicinfo.ca) to see what each university has to offer.
- Read the **101 Application Guide** (available at www.ouac.on.ca/guide/101-app-guide) for information about the universities and up-to-date program information.
- Watch helpful "How To" Tutorials for both eINFO and OUAC
- Check out university publications, websites and tours.
- Talk to counsellors, family, teachers and friends.
- Write down your program choices and codes, and keep them handy.



Welcome to eINFO

A guide to Ontario's universities for high school students.



Find a Program

Search for your ideal program and find out the information you need to apply, like prerequisites, grade requirements, and more. Plus rate and compare your choices.



Choose an Ontario University

Get to know Ontario's universities and where they are located. Find out information about campus visits, residence costs and more!



Basics to Remembers when Researching:

- Supplemental Applications – criteria and deadlines, i.e., Health Science 1 at McMaster, Uoft Eng OSP, Waterloo competitive programs AIF, UOIT Nursing requires CASper, Ivey School of Business AEO/Adv Entry Opp may be due same day as OUAC app Jan 15, 2019 (check with admissions)
- Applying early? – deadline for supp will be same for everyone (i.e., two weeks from submission) and some dates may vary...please check!

BASICS to Remember:

- Required Courses – varies with each program/school and entrance average
- Six (6) Grade 12 U/M courses, English mandatory
- Repeated Courses – i.e., Waterloo Eng – up to 5% mark deduction on overall adm score, Queen's most recent attempt, Rotman and Uoft Applied Science/Eng will not consider
- Specific Criteria re program choices – number of choices, ranking (ie, Guelph, Brock, UofT Eng), faculty limit (ie, UofT St. George), coop option

BASICS to Remember:

- Summer School, Night School, Virtual Learning - all courses that are Ministry accredited and approved will be considered for equal admission, notify Guidance with both midterm and final (official doc req'd)
- Some schools/programs may discourage non-traditional courses
- UOIT Eng – upgrade in SS not considered for comp programs, Waterloo Math
- IEP/Accommodations – students must self-disclose, visit Student Services on campus

Step 3: Mark Your Calendar

- **October/November 2018:** Schools distribute Access Code letters for the 101 Online Application.
- **January 15, 2019:** Deadline to submit your completed application to the OUAC.
- **February 5, 2019:** Recommended last date to make changes to your application.
- **May 29, 2019:** Latest date you can expect a response to your application for admission.
- **June 3, 2019:** The earliest date you may be required to respond to an Ontario university offer of admission and give a financial commitment (e.g., registration deposit, residence deposit, etc.).

Step 4: Apply!

The screenshot shows the OUAC website interface. At the top left is the OUAC logo and the text "Ontario Universities' Application Centre". At the top right are links for "ACCESSIBILITY" and "FRANÇAIS". Below this is a navigation bar with links for "APPLICATIONS", "DEADLINES", "FEES", "FAQS", "EXTERNAL RESOURCES", "NEWS", and "SEARCH". A teal banner below the navigation bar reads "APPLY TO AN ONTARIO UNIVERSITY". The main content area is a grid of six colored boxes, each representing a different application category. The top-left box, "UNDERGRAD (101)", is highlighted with a yellow circle. It features a white outline of Ontario and the text "UNDERGRAD (101) Current Ontario high school students". The other boxes are: "UNDERGRAD (105)" (red, Canadian residents or international applicants not currently attending an Ontario high school), "LAW" (purple, Ontario Law School Application Service (OLSAS)), "REHAB SCIENCES" (orange, Ontario Rehabilitation Science Programs Application Service (ORPAS)), "TEACH" (blue, Teacher Education Service), and a green box with a white icon of two people.

UNDERGRAD (101)
Current Ontario high school students

UNDERGRAD (105)
Canadian residents or international applicants not currently attending an Ontario high school

LAW
Ontario Law School Application Service (OLSAS)

REHAB SCIENCES
Ontario Rehabilitation Science Programs Application Service (ORPAS)

TEACH
Teacher Education Service

Access the online application at:
www.ouac.on.ca

Let's Get Started!

The screenshot shows the OUAC 101 website interface. At the top, there is a navigation bar with links for APPLICATIONS, DEADLINES, FEES, FAQs, EXTERNAL RESOURCES, NEWS, and a SEARCH icon. The main header area features the text 'APPLY TO AN UNDERGRADUATE PROGRAM For applicants currently attending an Ontario high school' and 'OUAC 101'. Below this, a breadcrumb trail reads 'Home » Current Ontario High School Students (101)'. A 'NEWS & REMINDERS' section highlights 'Read These Top 10 Questions Now!' with a subtext: 'Here is a collection of common questions and answers that will hopefully help you with your decision making.' The '101 Criteria' section asks 'Is this the right application for me?' and provides instructions to answer a few short questions. A list of criteria includes: taking courses during the day at an Ontario high school, not being out of high school for more than a year, having received or expected to receive Ontario Second Year courses, not attending a postsecondary institution, applying to the first year of an undergraduate program, and being under 21 years of age. A '101 Online Application' section includes a link to 'More information about how to apply' and two buttons: 'APPLY NOW' (circled in yellow) and 'BROWSE PROGRAMS'. At the bottom, there is a link to 'Log in or create your OUAC profile for fall 2018 entry.' On the right side, there is a list of links: '101 How-to Videos', '101 Common Questions', 'Winter and Spring Entry', 'eINFO Website', 'University Information Program', and 'Links to Ontario Universities'. A banner at the bottom right says 'Start your university research with eINFO Your source for up-to-date university info - all in one place.'

Access the online application directly at:
www.ouac.on.ca/ouac-101

Creating a Profile For the First Time

The screenshot shows the OUAC website interface. At the top left is the OUAC logo and the text "Ontario Universities' Application Centre". At the top right are links for "Français" and "Print". Below the header is a banner image with three panels: a smiling woman, a university building, and a stone wall with "UNIVERSITY" written on it. On the left side, there is a navigation menu with sections: "Secondary 2018" (with a sub-link "You are not logged in. Log in."), "Application Links" (with a link "Browse Programs"), and "Help Links" (with links for "Info", "About 101", "OUAC & Privacy", "Applicant Responsibilities", "Contact Us", "Intend to Apply For OSAP?", and "Start Your Research with eINFO"). The main content area is titled "Ontario Secondary School Application (101)". Under "Log In", there are fields for "Username" and "Password", both marked as required. There are links for "Recover your username" and "Request a temporary password.". Below the login section is the "Create Account/Profile" section, which includes the text "Is this your first time filling out an Ontario university application" followed by a link "Create My OUAC Account/Profile" that is circled in yellow. A "Log In" button is located at the bottom of the main content area.

**The first time you log in:
You will need to create an
OUAC Account/Profile.**

Your OUAC Profile

Create My OUAC Profile

* Required field

* First Name

Middle Name(s)

* Last Name/Family Name

* Date of Birth (Format: yyyy-mm-dd)

* Email Address

* Confirm Email

Create a Username and Password

Keep these for your records. You will use this username and password to apply to all OUAC applications from now on.

Note: Create a username that is personal and that you can remember. We recommend that you do not use any previous OUAC identification numbers (e.g. an old OUAC Reference Number or IT number).

* Username

* Password

* Confirm Password

Terms and Conditions

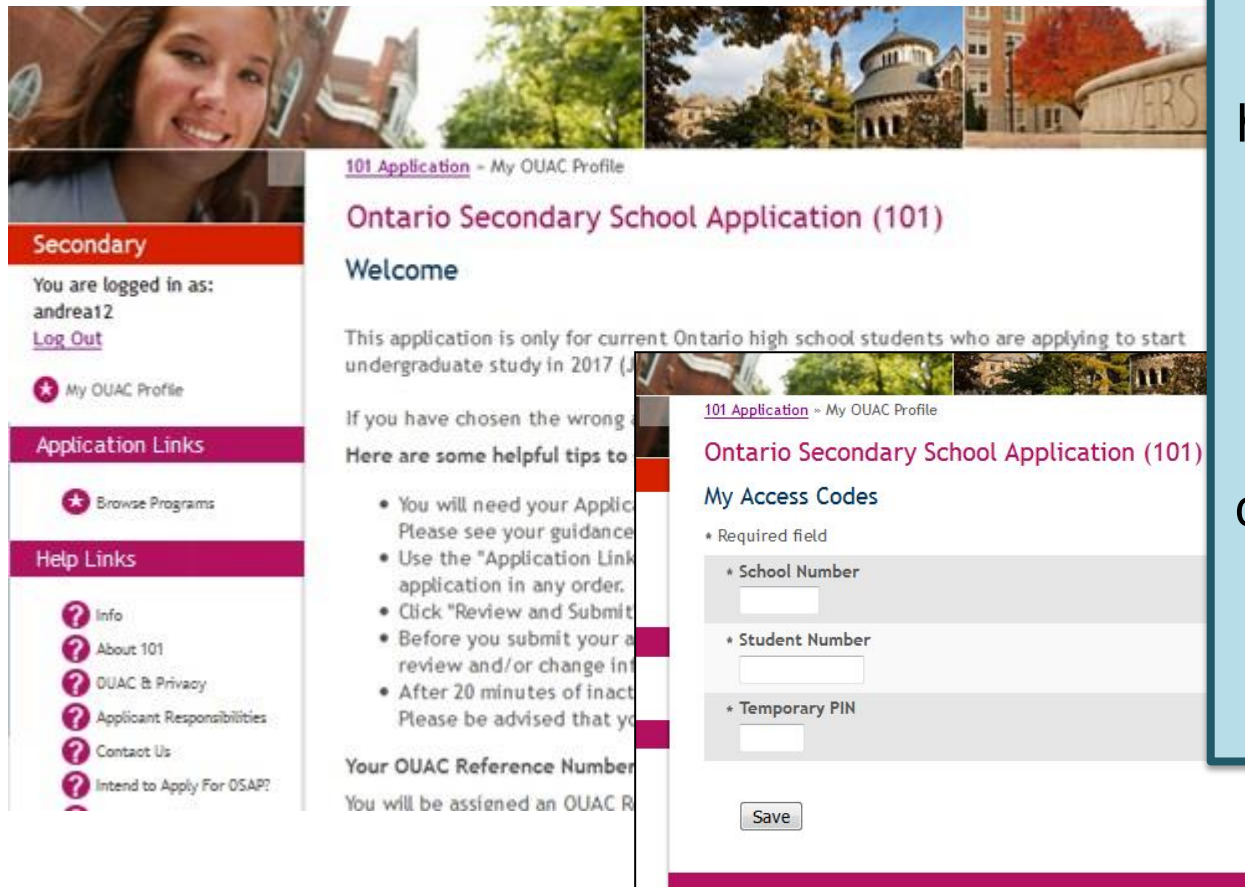
By clicking "Create My OUAC Profile", you accept the following terms and conditions:

Create Your Username and Password

Create a username that is easy for you to remember. You will use it to apply to all OUAC applications from now on.



Welcome and Access Codes



101 Application - My OUAC Profile

Ontario Secondary School Application (101)

Welcome

This application is only for current Ontario high school students who are applying to start undergraduate study in 2017 (.)

If you have chosen the wrong application, please contact your guidance counsellor.

Here are some helpful tips to:

- You will need your Application Link. Please see your guidance counsellor for more information.
- Use the "Application Link" application in any order.
- Click "Review and Submit" when you are ready to apply.
- Before you submit your application, review and/or change information.
- After 20 minutes of inactivity, you will be logged out. Please be advised that you will need to re-enter your access codes.

Your OUAC Reference Number
You will be assigned an OUAC Reference Number when you create your profile.

My Access Codes

* Required field

* School Number

* Student Number

* Temporary PIN

Review the helpful tips on the Welcome page and enter your access codes provided by your guidance counsellor to start your online application.

Notes on Applying:

- \$150 for up to 3 program choices; each additional choice is \$50
- Students can make changes to choices but may be charged \$50 for the change
- Schools may further limit the # of choices, i.e., UofT- - only one program choice from UTSC or UTM, and only one per faculty at UofT StG

Navigating the 101 Online Application

101 Application - Personal Information

Ontario Secondary School Application (101)

Personal Information

[Help](#)

• Required fields

Your Name and Other Information

Title
Choose ▾

• First Name (Legal Given Name)
Andrea

Middle Name(s)
?

• Last Name/Family Name
Patterson

Preferred/Commonly Used Name
?

Former Last Name/Family Name
?

Gender
Choose ▾

• Date of Birth (Format: yyyy-mm-dd)
1999-06-14

• Status in Canada (at time of applying)

Canadian Citizen
 Permanent Resident
 Study Permit
 Diplomatic
 Convention Refugee (Protected Person)

“Help” links are located on most of the application screens or on the fields themselves.

Add Personal and Contact Info

101 Application - Personal Information

Ontario Secondary School Application (101)

Personal Information

[Help](#)

- Required field

Your Name and Other Personal Information

Title
Choose

- First Name (Legal Given Name)
Mary
- Middle Name(s)
- Last Name/Family Name
Chapman

Preferred/Commonly Used Name

Former Last Name/Family Name

Gender
Choose

- Date of Birth (Format: yyyy-mm-dd)
1998-01-01
- Status in Canada (at time of applying)
 - Canadian Citizen
 - Permanent Resident
 - Study Permit
 - Diplomatic
 - Convention Refugee (Protected Person)
 - Visitor
 - No Status
- Country of Citizenship
Choose

If not born in Canada, date of entry into Canada (format: yyyy-mm)

101 Application - Contact Information

Ontario Secondary School Application (101)

Contact Information

Home address, mailing address and 1 phone number are required.

My Email	Actions
myemail@email.com	Change

[Add](#)

My Addresses	Address Type	Actions
No information available.		

[Add](#)

My Telephone Numbers	Telephone Type	Actions
No information available.		

Proceed to [Academic Background](#) if you are satisfied with this information

Select Your Programs

[101 Application](#) » [Browse Programs](#) » Select Programs

Ontario Secondary School Application (101)

Select Programs

You may browse through program information using one of the starting points listed below:

- Program Category**
- [By University](#)
- [By Geographic Area](#)

Fast Track

If you have done your research and know exactly which program codes you would like to add, enter the codes here:

* Program Code

These are the search options.

Enter an OUAC program code to use the Fast Track option.

Once You've Selected a Program

Complete the program details for each program selected.

The screenshot shows a web application interface. On the left, a navigation sidebar includes a search bar with the number '7', a 'Log Account' button, and a profile picture. The main content area is titled '101 Application » Browse Programs » Select Programs - Lakehead University'. It features a heading 'Ontario Secondary School Application' and a sub-heading 'Select Programs - Lakehead University'. Below this, there are links to 'Review the Lakehead University requirements' and 'Visit Lakehead University'. A paragraph describes the university's offerings in Thunder Bay and Orillia. On the right, a 'Program Details - Accounting' section is visible, including a list of program options (Bachelor of Commerce (BComm) and co-operative education), specific admission requirements (OSS), and a list of links for 'Admission Requirements' and 'Visit University of Guelph-Humber'. A 'Required field' section contains a table with program details.

Program Details	
Institution	University of Guelph
Program Code	GBK
Program Title	

A callout box with a light blue background and a white border points to the 'Admission Requirements' link in the program details section. The text inside the callout box reads: 'View the Admission Requirements for the program'.

Order Your Choices

Program Choices

[Add Program](#)

Choice Number	Program Code	Program Title	Actions
01 ▾	GBA	University of Guelph Accounting	Change Delete
02 ▾	TLA	University of Toronto Arts and Social Studies (BA)	Change Delete

Order Your Choices

To rank your program selections in order of preference or manually change the numbers used for your choices

[Save Ordered Choices](#)

[Add Program](#) to your application
Proceed to [Additional University Details](#) if you have not yet completed this step.

The choice order does not affect scholarship or admission consideration **unless** a university's literature specifically states that it does.

Items to Remember:

- Some schools may request that you order your choices, i.e., Brock will ONLY give you one offer of admission
- Engineering at Waterloo – do not make Software or Biomed your second choice on OUAC – too competitive, choose Chemical, Computer, Electrical, Mechanical or Civil as second – better chances
- Apply to a program WITH the coop option if applicable

Fees

Secondary

Total Owing
\$150.00 CAN
[Fee Details](#)

You are logged in as:
andrea12321
[Log Out](#)

- ★ My OUAC Profile
- ★ My OUAC Financial Account

Application Links

- ★ Welcome
- ★ Personal Information
- ★ Contact Information
- ★ Academic Background
- ★ Browse Programs
- ★ Program Choices
- ★ Additional University Details
- ★ Other Information
- ★ Current High School Information and Grades
- ★ Review and Submit

Help Links

101 Application - Program Choices

Ontario Secondary School Application (101)

Program Choices

[Add Program](#)

Choice Number	Program Code	Program Title	Actions
01	GBK	University of Guelph Accounting	Change Delete
02		University of Toronto Architectural Studies (BA)	Change Delete
03	JBB	ma University	Change Delete

Order Your Choices

To rank your program selection choices or manually change the

[Save Ordered Choices](#)

[Add Program](#) to your application
Proceed to [Additional University](#)

The cost is \$150 for the first 3 university/program choices and \$50 for each additional choice.

Answer Questions

You must complete the Additional University Details and questions in the “Other Academic Information” section.

Additional University Details

★ Required field

Algoma University
Previous Year Applied
<input type="text" value="Choose a year"/>

Ryerson University
Previous Year Applied
<input type="text" value="Choose a year"/>

Trent University
Previous Year Applied
<input type="text" value="Choose a year"/>

Other Academic Information

★ Required field

Other Information
My total number of years in Ontario high schools (including current school year)
<input type="text" value="Choose"/>

My total number of years in a Canadian school system
<input type="text" value="Choose"/>

My total number of years in an English-language school system outside of Canada
<input type="text" value="Choose"/>

In which country?
<input type="text" value="Choose"/>

My International Baccalaureate (IB) program type (if applicable)
<input type="text" value="Choose"/>

I intend to write (or have already written) an Advanced Placement Exam by June of the current school year

AP exams are administered by The College Board in the United States.

Yes
 No

Current High School Info/Grades

Please monitor and report errors to your guidance counsellor.

Ontario Secondary School Application (101)

Current High School Information and Grades

Your high school has provided us with your applicable academic data throughout the year.

- Review your academic information carefully and inform your guidance counsellor if changes are required.
- Only your Grade 11-12 courses are reported to the OUAC (your Grade 9-10 courses will not be listed).

Note: If there is no information listed on this page, please continue to submit your application and contact your guidance counsellor.

My High School Information

School Number

999999

School Name

OUAC Grades

Diploma Status

Unknown

This screen is
“read-only”.

IF you are a current high school student...

- The Grades are sent by the School Board at several times throughout the year
- Final Sem 1 and Midterm Sem 2 most crucial
- Report errors to Guidance immediately
- Grade 11 marks can be used to make early offers of admission, but conditional upon receipt of six Gr 12 U/M, i.e, Faculty of Architecture at Waterloo and Carleton

Submitting Your Application

Review and Submit

Please review your information:

- Correct any errors or warnings by returning to the appropriate section of your application.
- Once satisfied that your information is accurate, read the "Applicant's Declaration".
- Click "I Verify and Agree" to proceed to payment.

Once you have successfully submitted your application, you will receive an OUAC Reference Number.

Warnings

- **5251:** Make sure you entered your name correctly. Do not use all capital letters.

This information was provided in Personal Information:

Your Name and Other Personal Information

Title

I Verify and Agree

Click here to proceed to the payment screen.

Paying for Your Application

You can pay by the following methods:

1. VISA/MasterCard/American Express:

You will need the card number, expiry date and CVV/CVC/CID number.

2. Online Banking:

You will receive a bill payment account number from the OUAC when you submit your application

Paying for Your Application

Payment Options

Credit Card (VISA, MasterCard or American Express)

Prepaid credit cards and VISA debit cards are not accepted.
Important: Do not click the "Back" button in your browser after you submit your credit card payment.

▼ More

- **Important:** Do not click "Back" after you submit your credit card payment.
- The OUAC accepts MasterCard, VISA or American Express. **Note:** A CVD is required ([What is a CVD?](#))
- The OUAC cannot process credit card payments over the telephone. Prepaid credit cards and VISA debit cards are not accepted.
- If your credit card is declined or invalid, the application will not be processed.
- When you click "Continue", you will be directed to a secure third party payment processing. When your credit card transaction is complete, you will be directed to your application. You will then be emailed copy of your credit card transaction.

Once you choose your method of payment and click "Continue", you will receive your OUAC Reference Number.

The OUAC cannot process your application without the application fee.

Finishing

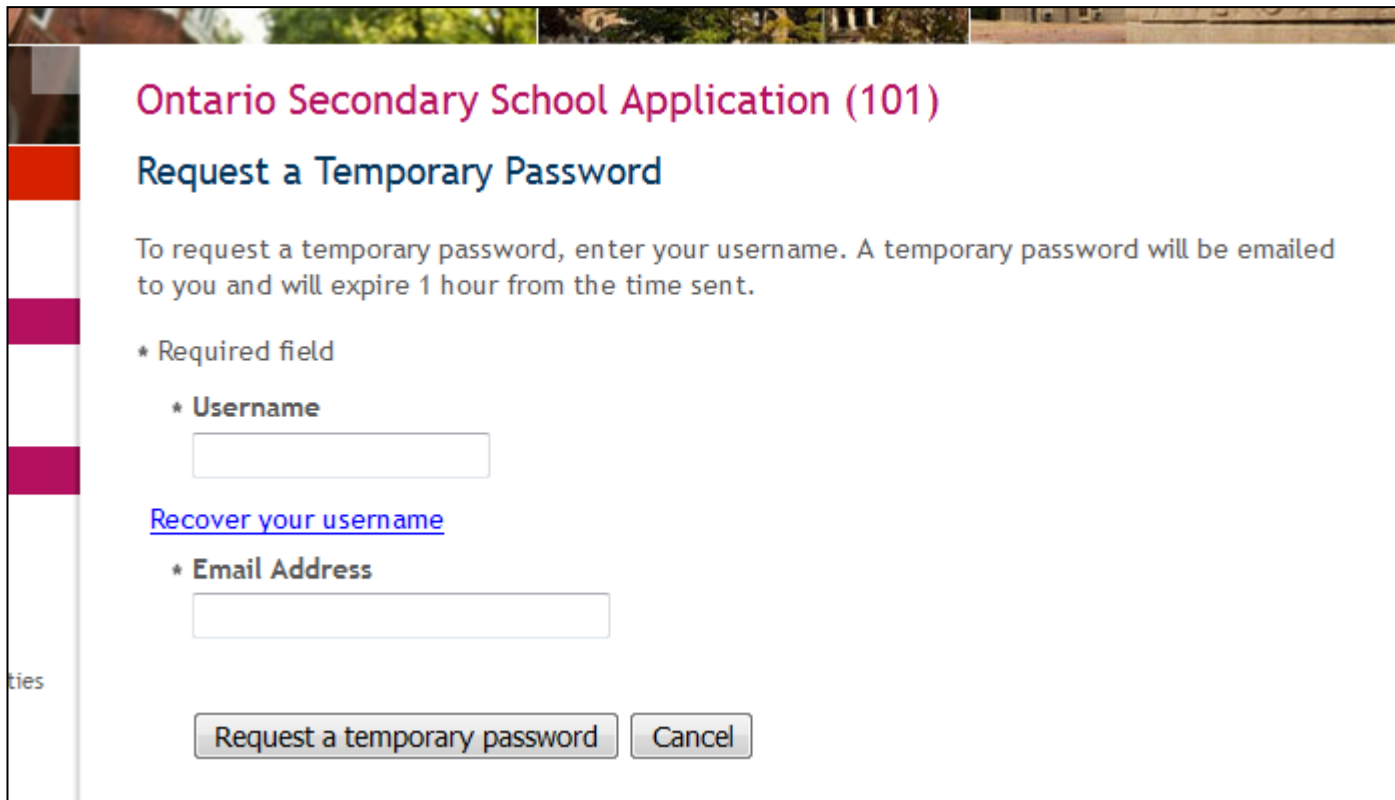
- On the “Complete” page, print the screen displaying your OUAC Reference Number (2018-XXXXXX) and further instructions. You will also receive an email.
- Store your OUAC Reference Number, as you will need to include this number when communicating with the OUAC and the universities.

Secondary	Complete
You are logged in as: Maryundergrad Log Out OUAC Reference Number: 20XX-027421	Thank you. It will take 1 business day before your online changes/responses to offers of admission will be finalized. Please log in after that time to review your file.
Help Links	Important: Do not click "Back" in your browser after you submit your credit card payment.
	OUAC Reference Number: 2018-1234567

Out of Province Universities

- Some schools have partnership with OUAC and will ask for your OUAC reference # in the application.
- Please follow school's guidelines for applying to any school outside of Ontario
- Typically, transcripts/marks will be the responsibility of the student

Request a Temporary Password



Ontario Secondary School Application (101)

Request a Temporary Password

To request a temporary password, enter your username. A temporary password will be emailed to you and will expire 1 hour from the time sent.

* Required field

* Username

[Recover your username](#)

* Email Address

ties

Need Assistance?

Read the " FAQ" section and the 101 Application Guide on our website at: www.ouac.on.ca/faq-application/101/.

Contact us:

OUAC

170 Research Lane

Guelph ON N1G 5E2

Telephone: 519-823-1063

Fax: 519-823-5232

Website: www.ouac.on.ca/ouac-101