



# Course Overview

**ST. MARY CATHOLIC SECONDARY SCHOOL**

1918 Whites Road, Pickering, Ontario L1V 1R9  
Telephone (905) 420 - 7166 Fax (905) 831-1778 [stmary.dcdsb.ca](http://stmary.dcdsb.ca)

<b>Academic Year</b>		20xx-20xx	<b>Teacher Name:</b>		Mr./Mrs. xxx	
<b>Department:</b>			Mathematics	<b>Curriculum Chair:</b>		Mrs. Chang
<b>Course Title</b>	12 Mathematics for Work and Everyday Life			<b>Course Code</b>	MEL 4E1	
<b>Prerequisite</b>	Grade 11 Mathematics Credit			<b>Grade</b>	12	
<b>Level</b>	Workplace			<b>Credit Value</b>	1	
<b>Instruction Units</b>						
Unit 1: Data Graphs Unit 2: Collecting and Organizing Data Unit 3: Personal Finance			Unit 4: Measuring and Estimating Unit 5: Applications of Measurement Unit 6: Culminating Task: Making Decisions about jobs			

Student Evaluation Criteria					
Term Work				Culminating Activities	
Categories					
KU	AP	CM	TIPS	Culminating Task	30%
40%	15%	10%	5%		
Term Total 70%				Culminating Activity Total 30%	

<b>Classroom Policies &amp; Procedures</b>	
<ul style="list-style-type: none"><li>• <i>Arrive to class on time and in uniform and bring all necessary materials to each class</i></li><li>• <i>Late and missed assignment(s) may result in the following:</i><ul style="list-style-type: none"><li>○ <i>Late Assignments: 5% off per day to a maximum of 5 days</i></li><li>○ <i>Later than 5 days, a mark of zero can be assigned.</i></li></ul></li><li>• <i>Work cooperatively with the teacher and other students</i></li><li>• <i>Behave respectfully towards others in the classroom</i></li><li>• <i>If absent, the student is responsible for obtaining all class notes/materials and completing any assigned work from the missed lesson(s).</i></li><li>• <i>If a student misses any major assessment and evaluation without notifying the teacher ahead of time, then he/she may receive a mark of zero unless a doctor's note is provided.</i></li><li>• <i>If any student is caught cheating or possessing unauthorized materials or electronic devices during an assessment and evaluation, then he/she will receive a mark of zero on the test/quiz and a parent or a guardian will be contacted.</i></li></ul> <p><i>Unauthorized materials include, but are not limited to: books, class notes, or aid sheets. Unauthorized electronic devices include any device that has internet/wireless/Bluetooth connectivity or otherwise may communicate with another person or device outside the exam room. The most obvious examples include cell phones, tablets/laptops, smart technology including smart watches with connectivity, and so forth.</i></p>	

**Please acknowledge that you have read this outline:**

<b>Date:</b>	<b>Parent Signature</b>
<b>Date:</b>	<b>Student Signature</b>

